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| **School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Elementary Grade Level: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Teacher: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |

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| **Identify the Problem (Must use data and be specific about skill area-For example: phonics, oral reading fluency, vocabulary, comprehension, etc.)** |
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| **Develop and Test Hypotheses (*Why is the problem occurring?)*** |
| **Instruction/ Curriculum** |
| **Instructional Methodology Needs Assessment Results (RIOT):*****ELA***□ Literacy stations □ Learning Styles□ Use of assessment data for whole, small group or individual□ Environment conducive to learning□ Mini lessons focus on CCSS□ Whole group instruction□ Bloom’s taxonomy | □ Guided reading groups□ Student learning goals□ Reading and Writing integrated in content areas□ Explicit Foundational Skills Instruction□ Explicit Vocabulary Instruction □ Explicit Meta-cognitive comprehension instruction□ Explicit Fluency Instruction□ Explicit phonic/ word solving strategies |
| ***MATHEMATICS***□ Learning Styles to develop UDL□ Environment conducive to learning□ Use of assessment data for whole, small group or individual□ Daily Mental Math □ Daily Math Review□ Concept Lesson: problem solving, teacher demonstration of proficient thinking□ Partner practice of concept, cooperative learning, guided math groups□ Math Centers | □ Instruction moves from concrete, to representational to abstract□ Students share strategies: Explain it, Why?, How do you know?, etc.□ Authentic Problem solving task (Real World Applications)□ Language Rich Classroom (Math Vocabulary is taught/reinforced on a daily basis)□ Mathematical practices embedded throughout the daily lessons□ Journal time: Reflections are done on what was taught/learned, questions they have, or problem given |

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| **Precise Problem Statement** |
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| **Develop and Implement Action Plan:** |
| ***Who?*** | ***What?*** | ***Where?*** | ***How Often?*** |
| **Grade Level/Classroom Teacher** | **Initial Intervention: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Revised Intervention: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Classroom** | **Daily** |
| **Set SMART Goal:**  |
| **Baseline Score: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  | **Short Term Goal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  | **Long Term Goal: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
| **Action Plan Review:** |
| \_\_\_\_\_\_\_\_\_ | ***Goal Met & Analyze Current Data and Develop New Action Plan*** |
| \_\_\_\_\_\_\_\_\_ | ***Goal Not Met*** |
| **Revise instructional focus plan (Check all that apply):** |
| \_\_\_\_\_\_\_\_\_ | **Increase time of instructional focus to**  |
| \_\_\_\_\_\_\_\_\_ | **Change methodology to**  |
| \_\_\_\_\_\_\_\_\_ | **Change the resources/strategy utilized to** |
| \_\_\_\_\_\_\_\_\_ | **Other:**  |
| **Participants (name and title and initial after each review)** |
|  **1st Review 2nd Review 3rd Review** **Date: \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_** |

**Notes:**